



Bapchild & Tonge CE (Aided) Primary School

Headteacher: Mr C Kelly

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Bapchild
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20th July 2020

Dear Parents,

I could never have envisaged at the beginning of the academic year, when we welcomed the children back, that this year would have turned out like it has for our children, families and staff. I am immensely grateful for the support, encouragement and solidarity we have had from our returned parents and children.

I am also very excited that we will be welcoming back all our children in September and hopefully return to something that feels a little like a normal school. Clearly there are precautions and measures that we are taking to reduce and mitigate risk and we will be carefully following the Government guidance. Although we will be looking at minimising disruption to children and families there are routines that have to be changed to ensure a safe return to school. My letter outlines some of these whilst risk assessments also give further details.

September return

All Years 1 to 6 children will return to school on Wednesday 2nd September 2020. New Reception children will be starting on Monday 7th September 2020.

Class groups

Class sizes will increase to a year group size of either 30 or 31 and they will remain within this 'bubble' throughout the day. Contact between bubbles will be very limited and where children go out for specific interventions and may mix with another 'bubble child', strict social distancing arrangements will be followed.

Staggered start and end times

To ensure that parents and children can socially distance on the playground, we will be operating a staggered start and end time. This has worked successfully as parents and children have followed the rules very well. To ensure everyone feels comfortable, it is essential that parents socially distance at drop-off and pick-up by standing at least 2m apart with all children being welcome into their pick-up areas. We will be operating **one parent** drop-off and pick-up and the parents **should accompany** their child. Brothers and sisters should avoid coming on site but where this is not possible they must remain with the parent.

It will not be possible to speak to the Class Teacher on collection or drop-off. Messages should be emailed to the office.

We must also ensure that children receive the statutory number of teaching and learning hours and this means that, to be able to accommodate all year groups coming into school or leaving, some of our older children will be doing slightly longer days and our younger children will be doing slightly shorter days. This is because we may be lengthening or shortening breaks or lunchtimes to ensure children do not miss valuable teaching time.



Year Groups (2020/21)

New Reception – 8.55 am - 3.15 pm – Entry and exit through Year R door

Year 1 – 9.00 am - 3.00 pm - Entry and exit through KS1 doors

Year 2 – 9.00 am - 3.00 pm - Entry and exit through KS1 playground

Year 3 – 8.45 am - 3.30 pm - Line up on KS2 playground and collected by class teacher.

Year 4 – 8.45 am - 3.30 pm - Line up on KS2 playground and collected by class teacher.

Year 5 – 8.30 am - 3.15 pm - Line up on KS2 playground and collected by class teacher.

Year 6 – 8.30 am - 3.15 pm - Line up on KS2 playground and collected by class teacher.

We will be operating a one way system with access only through the main pedestrian and vehicle gates. This is to avoid clogging up and bottlenecks. The top gate to Ashted Drive will initially remain closed.

Staff

Staff will predominantly be based in class bubbles but the guidance does allow for staff to move between bubbles. This may be to offer interventions or for specialist music/sport provision to be given.

Staff will be assigned to one or two bubbles to reduce contact, however for first aid and other situations staff can move freely around the school. It is the children that will have reduced contact with other year groups.

Office

School dinner money or other letters/notes should be given to your child to pass to their class teacher. There will be limited access to the office due to the size and capacity of the office. Any important messages should be emailed. The school may have to limit meetings as these will be by appointment only in an area that allows for effective social distancing.

School Dinners

The school has worked with Contract Dining to aim to provide a hot meal to our children. Social distancing arrangements will be in operation such as minimising bubble contact. Lunchtimes will also change to accommodate the additional sittings. Lunchtime supervisors will be limited to working across a double bubble.

Year R – 11.35 am – 12.35 pm

Years 1 & 2 – 12.00 pm - 1.00 pm

Years 3 & 4 – 12.20 pm – 1.20 pm

Years 5 & 6 – 12.20 pm – 1.20 pm

Breaktimes

Children will have staggered breaks on one of the playgrounds/fields but be limited to their year group bubble.

Year R – In class break

Years 1 & 2 – 10.15 am – 10.30 am

Years 3 & 4 – 10.30 am – 10.45 am

Years 5 & 6 – 10.45 am – 11.00 am

Breakfast Club

We will aim to run Breakfast Club but must attempt to reduce contact between bubbles. Therefore, Breakfast Club will be in the classroom between 8.00 am to the start of the day for that year group. The Breakfast Club will be staffed by the class TA and the children provided with pre-packed breakfasts e.g. individually wrapped croissants or mini cereal boxes. The same fee of £3.00 per child will continue.



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Please register your child using the link below with the dates you want this childcare. This will be for Term 1 unless otherwise notified. If you **DO NOT** register, we may not be able to provide your child with a place.

<https://forms.gle/9dtDygNAscbwbt29>

Clubs

Clubs will be suspended for Term 1 to ensure that year groups do not mix. As part of the Government funded catch-up, some children may be invited to stay after school to take part in a booster club with their teacher or TA.

Worship

It will not be possible to hold whole school worships altogether but we will provide this opportunity virtually and hold daily class worships. Outside visitors may come into lead worship but this will be reduced.

Recovery Curriculum

The school has identified key areas of the curriculum that will initially need greater focus. These include additional phonics, reading etc and will be taught in discrete subjects and across the curriculum. Apart from subjects that must be taught daily or weekly, the school will pilot a two week timetable to ensure that it achieves a broad and balanced curriculum whilst also giving the children time to practice skills to help them catch up.

Class Layout/Organisation

Classrooms may feel slightly different with desks in rows facing the same way. Children will be able to sit next to each other but not facing. It may be that furniture has to be removed from classrooms to enable this but classrooms will still be bright and welcoming environments.

Risk assessments

The school will be updating risk assessments and will publish these accordingly on the website.

Other calendar dates

Please find attached a copy of the calendar for the next academic year. The school has tried to plan key events throughout the year however these may change. We will always endeavour to send out letters and updates but it is important for parents/carers to keep up-to-date by checking the website and letter section on the website.

Good Hygiene Practices & Cleaning

The school follows the DfE COVID-19: cleaning of non-healthcare settings guidance. Staff and children will be encouraged to wash their hands thoroughly, more frequently than usual and use alcohol hand rub or sanitiser. They will wash hands on arrival at school, throughout the day, before and after eating, and after sneezing or coughing. They will also be encouraged not to touch their



mouth, eyes and nose, but this cannot be guaranteed. We will also promote the 'catch it, bin it, kill it' approach when children cough or sneeze. Frequently touched surfaces will be cleaned regularly. Learning spaces will be well ventilated by leaving doors and windows open where possible. Children will be discouraged from sharing stationery and other equipment where possible. If play equipment/toys are used they will be cleaned if needed or cycled out of the classroom. PPE will be available to staff members to use, for example if first aid is needed or a suspected outbreak but will not be regularly worn.

Avoiding Contact with Anyone with Symptoms

No one with symptoms should attend school for any reason. Children, parents, carers and any visitors to the school will be told not to enter the school if they are displaying any symptoms of coronavirus.

Staff and children should not attend school if they have symptoms or are self-isolating due to symptoms in their household.

The government does not recommend adults or children wearing face coverings or face masks in schools, nor does it recommend taking pupils' temperatures at the start of the school day.

There is a clear procedure for staff to follow if a child becomes unwell with symptoms at school, including sending the child home and isolating whilst waiting for collection.

There is a clear procedure for the school to follow if there is a confirmed case of coronavirus in the setting.

Attendance

The government has instructed schools and parents that children must attend school from September unless they have a medical reason for shielding. We are aware that some parents and children will be nervous about returning and ask you to discuss this with us. Any concerns can be sent directly to me.

School Uniform

Children should return to school wearing school uniform as this is normal. The school is hosting a Uniform Wardrobe on Tuesday 18th August from 9.30 am -12.30 pm for parents and carers to look at and collect pre-worn school uniform items. Please check the letter section on the website for further details.

PE Kits

You will be notified of days when the children will be having PE and they will be able to come into school in sports kit.

Finally

Clearly, Government guidance may change and often does so at short notice; we are waiting for further guidance on the 11th August but it is safe for parents to assume we will be open from Wednesday 2nd September and we will update you on any further changes as and when they become necessary. These measures will be in place for the whole of Term 1 unless you receive further information.

We would like to thank you all again for your patience as we work towards opening more widely and we appreciate all of your support in helping us to ensure the Government guidelines are followed.

If you do have further questions, please contact us and we will do all that we can to assist you.

I would like to end by wishing you an enjoyable and safe summer.

Yours sincerely

C Kelly

Mr C Kelly

Headteacher