



Bapchild & Tonge CE (Aided) Primary School

Headteacher: Mr C Kelly

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Bapchild
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10th September 2020

Dear Parents of Y5 children

In normal times, we would have had a meeting in May with our now Year 5s to tell you about the PGL residential at Windmill Hill, East Sussex. Clearly this was not possible. However, the school is still planning on the residential being booked for Monday 27th September to Friday 1st October 2021. The PGL slides that we normally talk about can found at <https://bapchild-and-tonge-c-of-e-primary-school.secure-primariesite.net/letters-home/>.

The **approximate** cost will be from £387 (30 children) to £405 (20 children) depending on the number of children. We will notify you of the final cost when we have received all the forms back. The total amount can be paid in instalments.

In order to confirm your child's booking, I will require a **non-refundable** deposit of £45 by **Tuesday 22nd September 2020** and there will be a further **non-refundable** deposit of £65 to be paid by the end of October 2020 but I will confirm this once the booking is made. I would like to draw your attention to PGL's cancellation policy:-

In the event you have to cancel your PGL Adventure Holiday, we will retain your initial deposits. However, if cancellation is within 56 days of the holiday commencement, then higher cancellation fees will apply, as follows:

Cancellation of Holidays:

- 56 to 29 days prior to commencement – 30% of the total holiday price
- 28 to 15 days prior to commencement – 45% of the total holiday price
- 14 to 1 days prior to commencement – 100% of the total holiday price
- On or after the commencement date – 100% of the total holiday price

If you would like your child to participate, please complete the tear-off slip below and return it together with the initial deposit of £45 **before 22nd September 2020**. If payment is made by cheque, please make the cheque payable to Bapchild & Tonge CE Primary School. You can make a payment directly to the school's bank account and the details are as follows:-

Bank: NatWest

Account No.: 79303587

Sort code: 60-60-08

If for any reason you would like your child to travel but are unable to pay the full cost, please come and see me in confidence.

If you have any questions whatsoever relating to the trip, please do not hesitate to contact me.

Yours sincerely

C Kelly

Mr C Kelly

Headteacher

Bapchild & Tonge CE (Aided) Primary School
Visit to Windmill Hill 27th September – 1st October 2021

I confirm that I am willing to pay the approximate cost set out above and authorise Mr C Kelly to act as an agent between myself and PGL. An amount of £45 is enclosed / paid directly into bank* which represents the **non-refundable** deposit required. I understand the terms of PGL's cancellation policy.

Child's name:

Signed (Parent/Guardian) Date

*Please delete as appropriate