



## Bapchild & Tonge CE (Aided) Primary School

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13<sup>th</sup> October 2020

Dear Year 5 Parents

I hope I find you well.

Our parents' meetings this year will be via Google Hangouts using **your child's Bapchild Google account** with instructions on how to access this on the guide. Hangouts is like an online video call and will be made between your child's class teacher and you at pre-booked time. The meetings will last about 9 minutes and your child's class teacher will call you. We have decided to do these meetings virtually to continue to socially distance.

Parent consultation evenings will be on Tuesday 20<sup>th</sup> October 2020 and Wednesday 21<sup>st</sup> October 2020. You will need to choose two time slots showing your two preferences on the google form. The school will then send out confirmation of your child's time via text. Deadline for completion of the form will be Thursday 15<sup>th</sup> October 2020 at 4.00 pm when the form will close.

If you do not have access to the internet the school will organise follow-up telephone calls but please specify this on the form.

Google form: <https://forms.gle/X3pPr8JK7Z8BpqZ17>

As with our other virtual events we are still perfecting these but it is essential that you have a working microphone/video on your computer. If there are technical difficulties on the night, we will aim to contact you to arrange an alternative time.

Yours sincerely

*C Kelly*

Mr C Kelly  
Headteacher



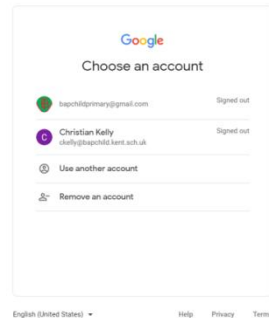
## How to join a Google Hangout

1. All children have a Google Account managed by school. To log-in you need to access, through Chrome, your child's account.

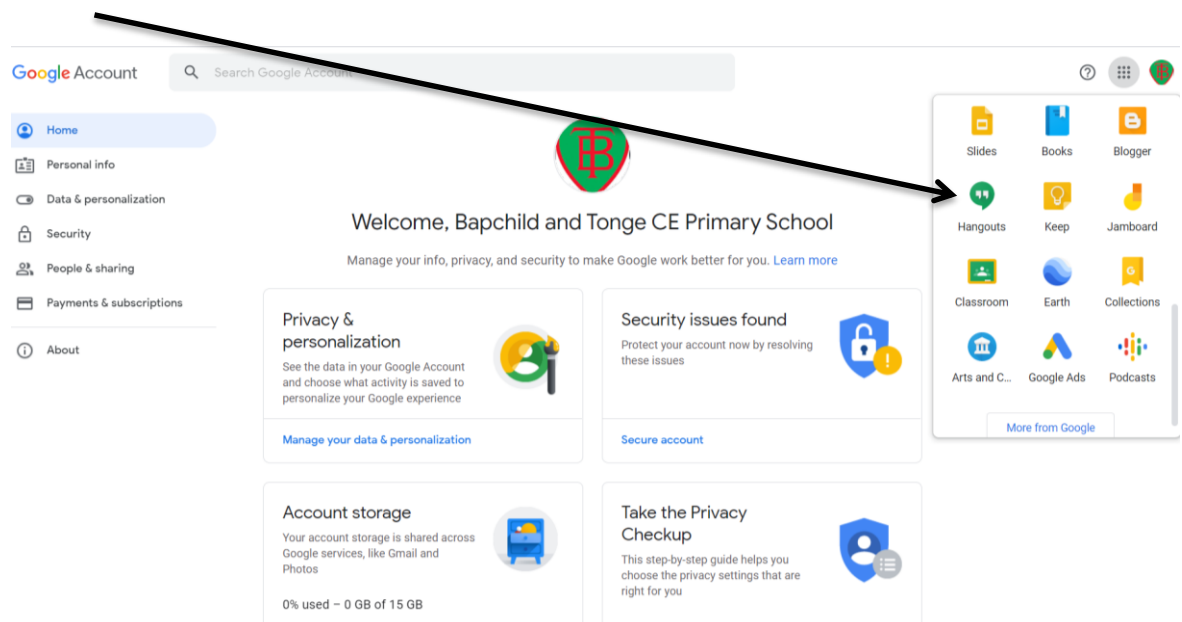
Email: [firstname.lastname@bapchild.kent.sch.uk](mailto:firstname.lastname@bapchild.kent.sch.uk)

PW: BapchildFirstname

Capital letter.



2. Click on the icon which shows the different apps eg. Drive, Docs etc and then click on the Hangout icon.



3. Click on Hangouts and wait for the call from your child's class teacher. Please remember to turn your microphone and video camera on.