



Bapchild & Tonge CE (Aided) Primary School

Headteacher: Mr C Kelly

School Lane
Bapchild
Kent ME9 9NL

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Tel: 01795 424143

18th December 2020

Dear Parents and Carers

I am writing to you to let you know the arrangements over the next week for reporting of positive COVID cases.

The school has a duty to continue to track and trace any cases within its school community for up to 6 days after the end of term. If your child who attends Bapchild and Tonge CEP School tests positive between Friday 18th December and Thursday 24th December 2020, you must inform the school. The school will then risk assess the onset date of symptoms and identify any close contacts that your child may have had with potentially informing close contacts for the need to self-isolate.

Please ensure you email both office@bapchild.kent.sch.uk and headteacher@bapchild.kent.sch.uk with the following information:

- Who has tested positive
- Positive test date
- When they developed symptoms
- Contact number for any further information

I will regularly check my emails and may call families if I need further information. It is essential to protect all of our children and staff members that you do report any cases. Unfortunately, this may mean children and staff having to isolate over the Christmas break.

I wish you a lovely Christmas break and a Happy New Year.

Yours sincerely

C Kelly

Mr C Kelly
Headteacher

