



Bapchild & Tonge CE (Aided) Primary School

Headteacher: Mr C Kelly

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3rd January 2021

Dear Parents and Carers

We hope that you and your family are keeping well.

We are writing to you as you indicated you are in the critical worker/vulnerable child group of parents and may need childcare from the Tuesday 5th January 2021.

To ensure social distancing principles, children will be taught in small groups and we will try to keep these under 15 children. There will be a KS1 and KS2 group and they will be taught in Reception/Year 1 classroom or in the Year 5 or 6 classrooms.

ARRANGEMENTS

- All children will start at 8.45 am and assemble on either side of the KS2 playground. We will also all finish at 3.15 pm with the same collection points. We will be operating **one parent** drop-off and pick-up and the parent **must accompany** their child.
- Breaktime 10.30 am - 10.45 am – KS1; 10.45 am -11.00 am – KS2. Children are encouraged to wear non-school uniform and bring Wellington Boots in so they can play on the field.
- Lunchtime 12.15 pm -1.15 pm – All in hall on separate sides. Contract Dining Company Limited will provide cold packed lunches but children can bring in their own packed lunches as well. Children can play on field or playground in their two separate groups.
- Music will be on Thursdays.
- PE will be on Friday so all children should wear warm PE kits and will either do it outside or indoors depending on the weather.
- Whole School worship will be on Tuesday 5th January, Friday 8th January, Monday 11th January and Friday 15th January. This will be casted to the children doing home learning and all start at 11.00 am so as not to affect teaching sessions.
- Children will come in non-school uniform. Depending on the age they will sit at their own desk and social distancing will be encouraged.
- KS2 children attending should be following as much of their home learning and online class session and will have headphones and laptops to use. KS1 children can access some of the home learning online sessions but this may be more difficult depending on age range.
- Home learning sessions will run at 9.30 am - 10.30 am (e.g. 25 min for Maths, 10 min break and then 25 min English). These will also be recorded if other things get in the way.
- Teachers will plan a variety of fun activities for the children to do throughout the week.

FURTHER ARRANGEMENT DETAILS

Risk assessments

The school has worked on risk assessments and has published these on the website. There are currently risk assessments produced for each area as each group has its own dynamics. These will be updated and reviewed regularly but we wanted parents and staff to feel reassured that comprehensive risk assessments have been undertaken.



Social distancing

The Government recognises that primary age children cannot be expected to remain 2m apart from each other and staff. Children in key worker classrooms will sit at their own, individual desk in the class spaced 2m apart but this may be more flexible considering the age of the children. Staff will be proactive in trying to encourage social distancing but we recognise that this will be challenging.

Good Hygiene Practices & Cleaning

The school follows the DfE COVID-19: cleaning of non-healthcare settings guidance. The school has been actively procuring additional cleaning items. Staff and children will be encouraged to wash their hands thoroughly and more frequently than usual and use alcohol hand rub or sanitiser. They will wash hands on arrival at school, throughout the day, before and after eating, and after sneezing or coughing. They will also be encouraged not to touch their mouth, eyes and nose, but this cannot be guaranteed. We will also promote the 'catch it, bin it, kill it' approach when children cough or sneeze. Frequently touched surfaces will be cleaned regularly. Learning spaces will be well ventilated by leaving doors and windows open where possible. Children will be discouraged from sharing stationery and other equipment where possible. If play equipment/toys are used they will be cleaned if needed or cycled out of the classroom. PPE will be available to staff members to use for example if first aid is needed or a suspected outbreak but will not be regularly worn.

Drop-off and pick-up

It will not be possible to speak to the Class Teacher on collection or drop-off. Messages should be emailed to the office.

Breakfast/After-school Clubs

The school will not be providing breakfast club or after-school clubs. This is to limit potential contact between groups.

Avoiding Contact with Anyone with Symptoms

No one with symptoms should attend school for any reason. Children, parents, carers and any visitors to the school will be told not to enter the school if they are displaying any symptoms of coronavirus.

Staff and children should not attend school if they have symptoms or are self-isolating due to symptoms in their household.

The Government does not recommend adults or children wearing face covering or face mask in schools, nor does it recommend taking pupils' temperatures at the start of the school day.

There is a clear procedure for staff to follow if a child becomes unwell with symptoms at school, including sending the child home and isolating whilst waiting for collection.

There is a clear procedure for the school to follow if there is a confirmed case of coronavirus in the setting. I do hope that this gives you the right level of information and confidence that the safety of our children, parents and staff is at the forefront of our planning.

We wish you all the very best, stay safe and please keep in contact.

Yours sincerely

C Kelly

Christian Kelly
Headteacher