



Bapchild & Tonge CE (Aided) Primary School and Nursery

Headteacher: Mr C Kelly

School Lane
Bapchild
Kent ME9 9NL

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21st June 2022

Dear Parents of Y4 children

Following the meeting on Monday 20th June 2022, I am writing to let you know that the PGL residential at Windmill Hill, East Sussex has provisionally been booked for Monday 25th September to Friday 29th September 2023. The PGL slides that can found at <https://bapchild-and-tonge-c-of-e-primary-school.secure-primariesite.net/letters-home/>.

The **approximate** cost will be from £442 (30 children) to £464 (20 children) depending on the number of children. We will notify you of the final cost when we have received all the forms back. The total amount can be paid in instalments.

In order to confirm your child's booking, I will require a **non-refundable** deposit of £45 by **Tuesday 28th June 2022 in order to receive the early booking discount** and there will be a further **non-refundable** deposit of £65 to be paid later in 2022 but I will confirm this once the booking is made. I would like to draw your attention to PGL's cancellation policy:-

In the event you have to cancel your PGL Adventure Holiday, we will retain your initial deposits. However, if cancellation is within 56 days of the holiday commencement, then higher cancellation fees will apply, as follows:

Cancellation of Holidays:

- 56 to 29 days prior to commencement – 30% of the total holiday price
- 28 to 15 days prior to commencement – 45% of the total holiday price
- 14 to 1 days prior to commencement – 100% of the total holiday price
- On or after the commencement date – 100% of the total holiday price

Please note that this year PGL amended their policy due to COVID and were able to refund deposits. I would expect this to be the case if we found ourselves in the same position with COVID. However, in consultation with parents, we would also look at transferring the booking to later in the academic year.

If you would like your child to participate, please complete the tear-off slip below and return it together with the initial deposit of £45 **before 28th June 2022**. If payment is made by cheque, please make the cheque payable to Bapchild & Tonge CE Primary School. You can make a payment directly to the school's bank account and the details are as follows:-

Bank: NatWest

Account No.: 79303587

Sort code: 60-60-08

Can you please put your child's name and PGL2023 as reference.

If for any reason you would like your child to travel but are unable to pay the full cost, please come and see me in confidence.

If you have any questions whatsoever relating to the trip, please do not hesitate to contact me.

Yours sincerely

C Kelly

Mr C Kelly
Headteacher

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Bapchild & Tonge CE (Aided) Primary School
Visit to Windmill Hill 25th September – 29th September 2023

I confirm that I am willing to pay the approximate cost set out above and authorise Mr C Kelly to act as an agent between myself and PGL. An amount of £45 is enclosed / paid directly into bank* which represents the **non-refundable** deposit required. I understand the terms of PGL's cancellation policy.

Child's name:

Signed (Parent/Guardian) Date

*Please delete as appropriate